

Attention Edgewater Business Owners

Don't Miss out on the 2011 Business Expo
Exclusively for Edgewater Businesses
And SEV Chamber Members

EDGEWATER EXPO



at Park Towne

May 7, 2011

10 am – 4 pm

Display your products and/or services

Booths are 10' X 10'

\$65 per booth

(larger by request)

Free to the public

Family Fun Activities - Food & Prizes

For more information:

www.CityofEdgewater.org

www.SEVChamber.com

or

Call Samantha Bishop at the Southeast Volusia Chamber of Commerce
(386) 428-2449 or sbishop@sevchamber.com



May 7, 2011
10:00 a.m. – 4:00 p.m.

Registration

A completed entry form with payment must be received for spaces to be reserved. Registration is \$65/space (10'X10'), \$90/space with electric (*"first come first served"*) and \$115 for large vehicle space of approximately 10'X35'.

Businesses may sell merchandise. Items sold will be limited to the normal products or services that your business sells. All businesses must provide a copy of a business License valid in Volusia County and/or a valid Business Tax Receipt for the City of Edgewater.

All Non Profits must provide a current copy of their Internal Revenue Certification 501 (c) (3) with their organizations name on it and date of authorization.

All vendors will sign "Hold Harmless Agreements" for the City of Edgewater and Parktowne Property Owners Association.

Booth Information

Spaces are approximately 10' X 10'. Nothing may be set up or stored on either side of your space(s), however, if space is available supplies may be stored directly behind you space(s). Nothing may be stored on, set upon, or across the walkways or driving lanes. This is to provide for emergency access by the Police & Fire departments. You may buy up to 4 spaces.

Priority Space (B-Section) is equipped with electricity and cost is listed above. These spaces are limited and are available on a "first come first served" basis.

Exhibitors with Special Equipment (trucks, vehicles or equipment) may purchase a larger booth at \$115 that is approximately 10'x35' and must be authorized by the Organizing Committee

All materials (table, chairs, tents, weights for tents, etc.) must be furnished by the exhibitor. If you do not have those items there are a limited number of Booth Packages available to rent through Edgewater Rent All (see attached flyer).

All exhibitors must provide their own garbage bags to collect and remove their own trash. Trash receptacles are provided for public use only.

No amplified sound will be permitted in booths – music or voice – in consideration of the exhibitors nearby.

Booth Cost

All spaces are approximately 10'X10'. Space is available on a "first come, first served" and will be assigned when the application is submitted and all fees are paid. Limit of 4 spaces/ exhibitor.

Rain Date

The rain date is scheduled for May 14, 2011 10:00 a.m. – 4 p.m. The final determination of cancellation resides with the Organizing Committee.

Set Up & Break Down

All exhibitors are encouraged to take advantage of early set up between 5pm to 7 pm on Friday night. Security will be available on Friday night. No security will be available on Saturday night. All spaces must be set up by 9:30 AM

All exhibits and equipment must be removed Saturday night by 5:30 PM unless authorized by the Organizing Committee in advance. Any exhibits or items not picked up by 9:00AM on May 8th or May 16th on rain date will be disposed.

Food Vendors

All food exhibitors must provide a Volusia County Health Department permit.

Exhibitors must be completely self contained (charcoal or gas cooking equipment is preferred).

All cooking must be done outside of the tent unless the vendor can produce an appropriate fire rating for their tent. All grills and hot cooking equipment must be roped off from pedestrian access or walkways and kept out of traffic areas.

EDGEWATER EXPO



at Park Towne

May 7, 2011

10:00 AM – 4:00 PM

Exhibitor Sign Up

Company Name: _____

Primary contact or Representative: _____

Address: _____

Phone: _____ Cell Phone: _____ Email: _____

Booth #: 1st Choice _____ 2nd Choice _____ 3rd Choice _____

BOOTH COSTS

Booths are \$65.00 (size of space is 10' X 10')

Booths with electricity is \$90.00 (*first come first served bases*) (size of space is 10' X 10')

Booths for oversized equipment (trucks, heavy equipment or specialized equipment) may be purchased for \$115.00 (size of space is approximately 10'X35')

PAYMENT

All booths must be paid at time of application, Make Check Payable to the Southeast Volusia Chamber of Commerce, in the memo portion of the check note that it is for the Edgewater/Parktowne Expo. Visa, Mastercard or American Express are accepted. Returned Check Policy: There is a 25.00 fee charged for any returned or declined checks.

EXHIBITORS WHO FAIL TO PAY WILL NOT BE ALLOWED TO PARTICIPATE.

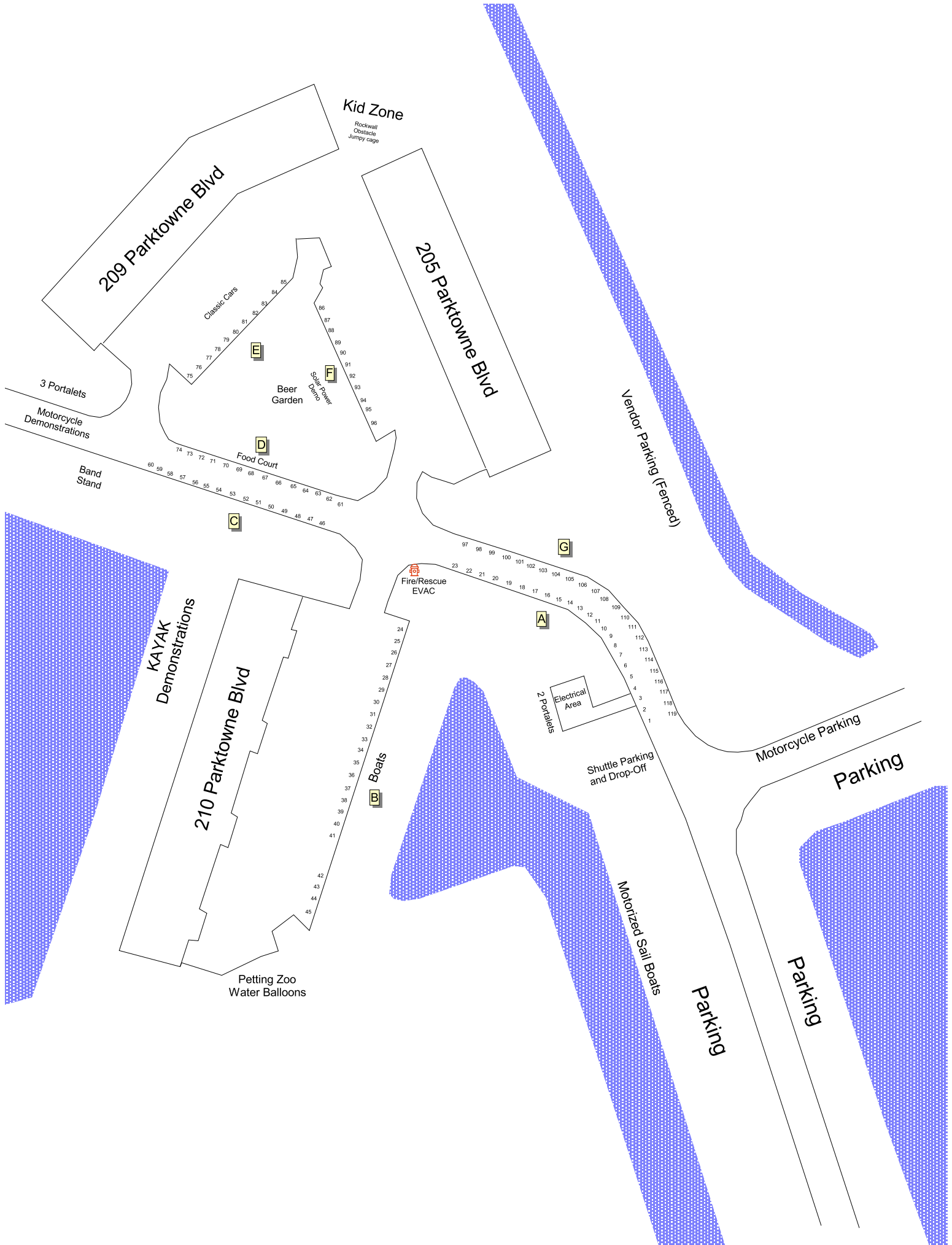
Exhibitor Guidelines:

1. The Organizing Committee reserves the right to accept or reject any exhibit application, preference is given to Edgewater businesses and non-profit organizations first. Businesses should have a valid Business Tax Receipt. Non Profit organizations should have a current IRS letter designating them as a charitable 501 (c) 3 organization.
2. Exhibitors may not sublease their assigned space.
3. There is NO REFUND POLICY. It is the responsibility of the Exhibitor to be at the appointed time and location. Failure to meet the required guidelines may result in the removal of the Exhibitor from the EXPO.
4. Exhibitors providing food must be a non-profit charitable organization or Edgewater based food establishment. **NO COMMERCIAL OUTSIDE VENDOR PERMITTED.** All food exhibitors must provide a Volusia County Health Department permit.
5. Exhibitors must conduct all activity within their assigned space. A representative for the exhibitor should be on duty at all times during Business Expo hours. Exhibitors may set up on the evening of May 6th, overnight security will be provided. All booths must be set up by 9:30 AM, May 7th.
6. Exhibitors must remove all materials no later than 5:30 PM, May 8th, unless specifically authorized by the Organizing Committee in advance.
7. Priority Space (B-Section) is equipped with electricity and prices included above. Would you like electricity? Yes _____ No _____
8. Operating of heavy equipment, combustion engines or motors will not be allowed except in outdoor exhibit venues.
9. No amplified sound will be permitted in booths, in consideration of other adjacent exhibitors.
10. Any display materials must be less than 10 feet in height and firmly anchored.
11. Exhibitors must sign a "Hold Harmless Agreement" for the City of Edgewater and Parktowne Property Owners Association.
12. Rain date is scheduled for May 14, 2011, 10:00 a.m. – 4 p.m. The final determination of cancellation resides with the Organizing Committee.

I _____ agree to the above conditions.
Primary contact or representative

Signature: _____ Date: _____

BE SURE THAT YOUR INFORMATION IS CORRECT AND YOU ARE CONFIRMED FOR A SPECIFIC SPACE.



209 Parktowne Blvd

205 Parktowne Blvd

KAYAK Demonstrations

210 Parktowne Blvd

Kid Zone

Rockwall
Obstacle
Jumpy cage

Classic Cars

Beer Garden

Food Court

Solar Power

Fire/Rescue
EVAC

Electrical Area

Boats

Shuttle Parking
and Drop-Off

Motorized Sail Boats

Petting Zoo
Water Balloons

3 Portalets

Motorcycle
Demonstrations

Band
Stand

Vendor Parking (Fenced)

Motorcycle Parking

Parking

Parking

Parking

60 59 58 57 56 55 54 53 52 51 50 49 48 47 46
74 73 72 71 70 69 68 67 66 65 64 63 62 61
75 76 77 78 79 80 81 82 83 84 85
86 87 88 89 90 91 92 93 94 95 96

97 98 99 100 101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119

24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45

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Edgewater Expo at ParkTowne Hold Harmless Agreement

In consideration for the privileges associated with participation in the Edgewater Expo at ParkTowne, the undersigned agrees that it shall not claim any damages from the City of Edgewater (“City”) in connection with or on account of, and as between the parties shall be solely responsible for, any injuries or damages arising from the undersigned’s (including their agents, representatives, and employees) participation in the Edgewater Expo at ParkTowne. The City provides no express or implied warranties or representations as to the fitness of the site and the undersigned assumes all risks in the use.

The undersigned shall keep, protect and save the City harmless of any loss, costs or expenses of any sort and nature and from any liability to any person, natural or artificial, on account of any damage to any person or property arising from the undersigned’s participation in the Edgewater Expo at ParkTowne. The undersigned further agrees to hold harmless from and to indemnify the City against any and all claims made by anyone injured or otherwise damaged while in or about the site during the Edgewater Expo at ParkTowne. The undersigned further agrees to have sole responsibility for any costs, penalties, fines or other damages incurred by the City or any other party that are in any way a result of the undersigned’s participation in the Edgewater Expo at ParkTowne.

Name: _____

By/Title: _____



Edgewater Expo at ParkTowne Hold Harmless Agreement

In consideration for the privileges associated with participation in the Edgewater Expo at ParkTowne, the undersigned agrees that it shall not claim any damages from the Property Landowners and/or ParkTowne Ind Owners Assoc. Inc. (“Landowners”) in connection with or on account of, and as between the parties shall be solely responsible for, any injuries or damages arising from the undersigned’s (including their agents, representatives, and employees) participation in the Edgewater Expo at ParkTowne. The Landowners provide no express or implied warranties or representations as to the fitness of the site and the undersigned assumes all risks in the use.

The undersigned shall keep, protect and save the Landowners harmless of any loss, costs or expenses of any sort and nature and from any liability to any person, natural or artificial, on account of any damage to any person or property arising from the undersigned’s participation in the Edgewater Expo at ParkTowne. The undersigned further agrees to hold harmless from and to indemnify the Landowners against any and all claims made by anyone injured or otherwise damaged while in or about the site during the Edgewater Expo at ParkTowne. The undersigned further agrees to have sole responsibility for any costs, penalties, fines or other damages incurred by the Landowners or any other party that are in any way a result of the undersigned’s participation in the Edgewater Expo at ParkTowne.

Name: _____

By/Title: _____